

## SCHEDULE

Name of Post	No. of Post	Classification	Scale of Pay	Whether selection post or non-selection post	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Age limit for direct recruits
1	2	3	4	5	6	7
Store-keeper Gr. 1	* (Year of framing) * Subject to variation dependent on work-load.	General Central Service (Group 'C' Non-Gazetted Non-Ministerial.	Rs. 1200-30-1560-EB-40-2040 (Pre-revised scale of Rs. 330-560).	Non-selection (if promotion is one of the methods of recruitments).	No	Between 18 & 25 years (Relaxable for Govt. servants upto 35 years in accordance with the instructions or orders issued by the Central Govt.).

Note:—The Crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (Other than those in Andaman & Nicobar Islands and Lakshadweep). In the case of recruitment made through the Employment Exchange, the crucial date for determining the age limit shall be the last date up to which the Employment Exchange is asked to submit the name.

Educational and other qualification required for direct recruitment.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of vacancies to be filled by various methods
8	9	10	11
<p>(i) Matriculation or equivalent from a recognised Board/University.</p> <p>(ii) One year experience in handling Stores and keeping Accounts in a Store on a concern of repute in Public or Private Sector.</p> <p><b>Desirable</b>—Diploma in Accountancy or a Bachelor's Degree with Commerce/Economics/Statistics as a subject.</p>	<p>Not applicable</p>	<p>2 years for direct recruits,</p> <p>Nil for Promotees.</p>	<p>Promotion failing which by transfer on deputation (Direct Recruitment may be prescribed only when enough posts are not there in the feeder grade or when there is no post in the feeder grade. If direct method of recruitment is not there as a method of recruitment, cols. '6, 7 and 8 may be filled as 'Not Applicable', Col. 10 may also be modified).</p>
<p>NOTE:—The qualification regarding experience is relaxable at the discretion of the competent authority for reasons to be recorded in writing in the case of candidates belonging to the Scheduled Caste and Scheduled Tribes, if at any stage of selection of the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>			

In case of recruitment by promotion/deputation/ transfer grades from which promotion/transfer/ deputation to be made	If a DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
12	13	14
<p><b>Promotion</b> Store Keeper Gr. II (Rs. 950-1500) with 8 years regular service in the grade.</p> <p><b>Transfer on deputation</b> Officers of the Central Government.</p> <p>(a) (i) holding analogous posts on regular basis; or</p> <p>(ii) with 8 years' regular service in the scale of Rs. 950-1500 or equivalent; and</p> <p>(b) possessing the qualification and experience prescribed for direct recruits in Col. 8.</p> <p>(Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department shall ordinarily not exceed 3 years).</p>	<p><b>Group 'C' DPC</b> (Full DPC composition may be given)</p>	<p>Not Applicable.</p>

## SCHEDULE

Name of post	No. of posts	Classification	Scale of Pay	Whether selection post or non-selection post	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972.	Age limit for direct recruits
1	2	3	4	5	6	7
Store-keeper Grade-II	*	General Central Service (Group 'C') Non- Gazetted Non- Ministerial	Rs. 950-20- 1150-EB-25- 1500.	Not Applicable	No.	Between 18 & 25 years (Relaxable for Govt. servants up to 35 years in accordance with the instructions or order issued by the Central Govt.).

**NOTE:—** The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (other than those in Andaman and Nicobar Islands and Lakshdweep). In the case of recruitment made through the Employment Exchange, the crucial date for determining the age limit shall be the last date up to which the Employment Exchange is asked to submit the names.

Educational and other qualification required for direct recruitment	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of vacancies to be filled by various methods
8	9	10	11
<p><b>ESSENTIAL</b>—Matriculation or equivalent from a recognised Board/ University.</p> <p><b>DESIRABLE</b>—Experience in handling Stores and keeping Accounts in a Store or a concern of repute in Public or Private Sector.</p>	Not Applicable	2 years for direct recruits.	<p>Direct recruitment.</p> <p>(In case promotional avenue is not available, the method of recruitment may be modified as 'Transfer on deputation/transfer failing which by direct recruitment, Col. 12 will have to be modified to that extent). In case only Direct Recruitment is prescribed the following note may be inserted.</p>
<p><b>NOTE</b> :—The qualification regarding experience is relaxable at the discretion of the competent authority for reasons to be recorded in writing in the case of candidates belonging to the Scheduled Castes and Scheduled Tribes, if at any stage of selection the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies received for them.</p>			<p><b>NOTE</b>:—Vacancies caused by the incumbent being away on transfer on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on transfer on deputation basis from officers of Central Government:—</p>
			<p>(a) holding analogous posts on regular basis; and</p> <p>(b) possessing the qualifications and experience prescribed for direct recruits under col. 8.</p>

In case of recruitment by promotion/deputation/ transfer grades from which promotion/transfer/ deputation to be made	If a DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
12	13	14
Not Applicable	Group 'C' DPC (Full DPC composition may be given).	Not Applicable.