

SCHEDULE

**MODEL RECRUITMENT RULES FOR VARIOUS POSTS IN THE COMPUTER
PROGRAMMING AND INFORMATION SYSTEM**

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| 1. Name of post | Director. |
| 2. No. of posts | *
*subject to variation dependent on workload. |
| 3. Classification | General Central Service Group 'A' Gazetted. |
| 4. Scale of pay | Rs. 2000-125/2-2250 (pre-revised scale). (Revised Rs. 5900-200-6700). |
| 5. Whether selection post or non-selection post. | 'Selection' (if promotion is one of the methods) or 'not applicable' (if promotion is not a method of recruitment). |
| 6. Age limit for direct recruits. | Preferably below 50 years. |
| 6-(a). Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | Yes, for direct recruits only ('not applicable' if direct recruitment is not one of the methods of recruitment). |
| 7. Educational and other qualifications required for direct recruits. | <p>Essential:—</p> <p>(i) Masters' Degree in Statistics/Mathematics/Operations Research/Physics or Economics/Commerce (with Statistics) OR Degree in Engineering/Computer Science of a recognised University or equivalent.</p> <p>(ii) For Information System:—
12 years' experience of electronic data processing work, out of which at least 7 years' experience should be in a supervisory capacity in Design, Development or Organising Computerised Information Storage and Retrieval System.</p> <p>For Programming:—
12 years' experience of electronic data processing/computer oriented optimisation or information, out of which at least 7 years should be in responsible capacity on actual Computer Programming and System Design.</p> <p>Note—I: Qualifications are relaxable at the discretion of UPSC in case of candidates otherwise well qualified.</p> |

Note-II—The qualifications regarding experience are relaxable at the discretion of the UPSC in the case of candidates belonging to Scheduled Castes and Scheduled Tribes, if, at any stage of selection, the UPSC are of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

Desirable—

(i) Master's degree in Engg./Computer Science OR Doctorate in any of the subjects mentioned in (i) above under the 'Essential Qualifications'.

(ii) Training in Systems Analysis or Advanced Computer System.

(iii) Experience of one or more of the following fields:—

(a) Development of Data Base Management Information System.

(b) Computer solutions of optimisation problems, e.g. linear programming, mixed integer programming.

(c) Computer solutions of operational economy wise planning models.

'Not applicable' (if promotion/direct recruitment is not the methods of recruitment). If both the methods are there, the following:—

Age:— No.

Educational Qualifications:—Yes.

One year for direct recruits only.

Any one or more of the following methods of recruitment according to the requirements in each case:—

(i) By promotion failing which by transfer on deputation (including short term contract).

(ii) By transfer on deputation (including short term contract) or transfer on deputation (including short term contract)/transfer, failing which by direct recruitment.

(iii) By direct recruitment.

@Promotion

(Designation of the feeder post) _____
with _____ years' regular service in the grade.

(Qualifying service to be laid down on the basis of para 3.13.2 of DP&AR's OM No. 14017/24/76-Estt(RR), dated 22-5-79).

@Transfer on deputation (including short term contract)/Transfer:—

Officers under the Central/State Govts./Universities/Recognised Research Institutions/Public Sector Undertakings/Statutory, Semi-Govt. or Autonomous Organisations:—

(a) (i) Holding analogous posts on regular basis;
or

8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.

9. Period of Probation, if any.

10. Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by methods.

11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made.

(ii) With five years' regular service in posts in the scale of Rs. 1500-1800/2000 (Revised Rs. 3700—5000) or equivalent; and

(b) Possessing the educational qualifications and experience prescribed for direct recruits in Column 8.

(Period of deputation/contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/Deptt. in Central Govt. shall not exceed five years).

⊗ To be omitted if not one of the methods of recruitment.

(‘Not applicable’ if direct recruitment is the only method of recruitment).

12. If a DPC exists, what is its composition.

(i) Group ‘A’ DPC

(For considering promotion) (The composition may be given if promotion is one of the methods of recruitment).

(ii) Group ‘A’ DPC

(For considering confirmation). (The composition may be given if promotion, direct recruitment or transfer is one of the methods of recruitment.).

Note:—The proceedings of the DPC relating to confirmation shall be sent to the Commission for approval. If, however, these are not approved by the Commission, a fresh meeting of the DPC to be presided over by the Chairman or a Member of the UPSC shall be held.

(iii) ‘Not applicable’ if transfer on deputation (including short term contract) is the only method of recruitment.

13. Circumstances in which UPSC is to be consulted in making recruitment.

(i) On each occasion of appointment.

(ii) While amending or relaxing the rules.